

Notes of Parent meeting held Tuesday 13th September 2021

1. **Opening:** Ms. Bankole, parent, led the opening prayers.
2. **Purpose:** This meeting was called by the incoming PFA Chair to set out the plan for the new executives. 15 parents were in attendance as well as Ms Bart-Williams (SBM) and Mr Antoniou (SENCO/Inclusion Manager).
3. **Executives:** The Chair noted that some parents had stepped down since the election, and the final executives were confirmed as:
Chair – Anita Jenkins Vice Chair – Thomas Obeng
Secretary – Immaculata Amaefule
Treasurer – Sarah Belay Assistant Treasurer – Frederi Bati
Class Reps: this will be confirmed by the Chair and forwarded to the SBM as soon as possible.
4. **Discussions:** members discussed matters arising from the previous meeting held via Zoom on 13th July 2021

Discussion item	Action
a) Communication – in addition to Class Dojo and emails, school communication should also include text messages for the optimum reach.	f) School to action.
b) Support with Year 6 transition: some parents expressed some anxiety around planning for their children’s transition to secondary school, and asked if Boosters and Workshops could be provided by the school?	g) SBM explained that Hackney Education has a program and parents will be notified once the process starts. Workshops can also be organised if required by parents and boosters will be organised if deemed necessary.
c) Playground: the SBM confirmed that new play equipment will be installed on the KS2 playground during the October break. Estimates are also being sought for soft surfacing on other tarmac areas, but this may be too expensive to fund in the short term.	h) SBM to keep parents informed of development. Parents also asked for support to fundraise effectively for the school. SBM stressed the need for an organised PFA and a plan of support to the school.
New matters tabled	
a) COVID: a parent requested updated guidance on how to report positive cases and noted that the school failed to check in on her child who was absent from school during the last of term. Child is fully recovered and back in school.	a) SBM confirmed that the updated guidance and risk assessment was on the school website; and apologised for the school’s omission which was mainly due to the year-end preparations.
b) Club costs: some parents noted that the increase of Breakfast Club to £2 per child per session and Enrichment Clubs to £20 per every 6weeks was unaffordable to some parents.	b) The SBM gave a detailed breakdown of the associated costs for running these clubs – with government ratio requirements and a minimum payment of £13 per

<p>c) Stay and Play group: Parents expressed an interest in organising a stay and play group in the new meeting room which is very accessible and conducive for parent use.</p> <p>d) Homework: a parent requested paper copies of homework to support her children who currently find difficult to keep on task and focused.</p> <p>e) Photographs of the executive members need to go up on the board and the SBM asked for pictures to be sent to her as soon as possible.</p>	<p>hour per staff, the clubs could not be further subsidized.</p> <p>c) The SBM and SENCo noted that this had been offered to parents earlier, and can be made available, once the modalities are finalized.</p> <p>d) Mr Antoniou reminded parents that the school was hoping to move away from paper copies. However, parents can approach their children's class teachers if they require any extra support.</p> <p>e) Chair of PFA to organise.</p>
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Mr Fadoju, Parent Governor, led the closing prayers.

Liz Bart-Williams – SBM (notes)